

STUDENT EXCHANGE PROGRAM

Fact Sheet “2027-2028”



GRADUATE SCHOOL AND
SCHOOL OF BUSINESS
ADMINISTRATION

Kobe University



Name of University	Graduate School and School of Business Administration, Kobe University
Website	Graduate School of Business Administration : https://b.kobe-u.ac.jp/en/ Kobe University : http://www.kobe-u.ac.jp/en/index.html
Address	2-1 Rokkodai, Nada, Kobe, 657-8501, Japan
Tel	+81-78-803-7260
Fax	+81-78-803-7294

Contact Persons	Functions	Contact Data
Natsuko TOKAJI (Ms.)	INCOMING / OUTGOING Associate Professor Coordinator of International Affairs	ntokaji@topaz.kobe-u.ac.jp Tel: +81-78-803-6901
Yukihiro NISHIMURA (Mr.)	OUTGOING Project Professor Coordinator of International Affairs	nishimura-y@b.kobe-u.ac.jp Tel: +81-78-803-6923
Academic Affairs Section	INCOMING / OUTGOING	bkyomu@b.kobe-u.ac.jp Tel: +81-78-803-7260

Schedule

	Spring Semester (April-September)	Fall Semester (October-March)
Nomination Period	August 1 to October 15, 2026	February 1 to April 15, 2027
Application Deadline	October 31, 2026	April 30, 2027
Orientation Session	March 31, 2027 (tentative)	September 30, 2027 (tentative)
Class starts	The second week of April, 2027	The first week of October, 2027
End of Exam Period	Early August	Early February
Holidays	August – September	February – March
Academic Year	starts in April and ends in March	
Summer Program	None	

Nomination & Eligibility

Student Information needed from home university (online)	Partner institutions are kindly requested to complete the nomination form on the website, which will be provided by Kobe University. (KIMAS) The URL and instructions will be sent separately by email. Also, please forward our fact sheet to your nominated students so that they can complete their applications.
GPA	GPA 3.0 or above on a 4.0 scale

Application after Nomination

Application from students	After nomination by a partner institution, students will submit their application information through KIMAS. (Kobe University International Student Management System) Each student will receive the URL and application guidelines by email after our nomination periods. Please note that the Certificate of Eligibility (COE) application process, which is required to obtain a Japanese student visa, has been implemented. Students who do not receive any email in the expected period are advised to check their e-mail folders including SPAM or advertisement mailbox because it could fail to reach the main mailbox. ■ Application information to be submitted online through KIMAS. 1. Exchange Student Personal Information 2. Copy of Academic Transcript in English (issued by your home university) 3. CV (free format) ■ Complete the COE online application through KIMAS. The applicants will be requested to upload the following materials for the COE application; 1. Digital ID Photo The ID photo should be taken within the last 3 months. The photo must meet all specifications with the instruction. The photo must be not same as the one used for your passport. 2. Passport ID Page 3. Proof of Financial Support in English or Japanese Bank balance certificate of yourself or your financial supporter. If you receive a scholarship grant as your financial support, please submit an official scholarship certificate in English proving the amount and period that you receive it. Once your application is completed, we will apply for the COE on your behalf, and your COE will be issued in around 1 to 3 months depending on the congestion of the immigration office. As soon as receiving your COE, we will email it to you. Please contact the nearby Japanese embassy or consulate for the visa application after receiving your COE. Please note that submitting the COE application will not guarantee your acceptance to the exchange program of Kobe University in Japan.
----------------------------------	--

Academic Information

Course Information/Syllabus Course Selection/Procedure	* Course Syllabus is available about two weeks before each semester starts. * KIMAP courses, Japanese language courses, and other courses may be available that are announced right before each semester. * Course registration period will start right after the semester starts.
Language of Instructions	* English and/or Japanese

Study Plan

Credits	* Courses offer 1 or 2 local credits. * Japanese language courses are non-credit.
----------------	--

Life & Accommodation

Dormitory & Approximate Expenses, per month Estimated living costs	* Kobe University Residential Facilities: JPY 23,000 ~ + other expenses such as utilities (approx. JPY15,000) NOTES: No requests for dormitory allocation are accepted. No requests for changes after arrival are accepted. * Insurance etc.: (Please refer to insurance column below) * Board & Living: JPY 30,000 ~ TOTAL: Approximately JPY 100,000 / month
Insurance and Medical Assistance Service All students are required to join all these 1-4 upon arrival. Insurance system in Japan	1. National Health Insurance (JPY 2,000/month) The National Health Insurance System in Japan reduces individuals' medical costs. 2. Personal Accident Insurance for Students Pursuing Education and Research (PAS) (JPY 1,000) covers accidents and injuries during University events and classes. 3. Comprehensive Insurance for Student's Lives Coupled with PAS for International (JPY 1,110 or more, depending on the package selected) This covers accidents that can happen during your daily life including off-campus. 4. Inbound Medical Assistance Service (IMAS) (JPY 1,980) The medical assistance service during your stay in Kobe.
Vaccination	Kobe University has adopted the Measles and Rubella Registration Policy, and all newly enrolled students must submit a certificate demonstrating inoculation and an antibody test against measles and rubella at the medical check-up held at Kobe University. Those who do not have certificates are required to take an antibody test in Japan.
Medical Support Consultation	For students with chronic conditions and disabilities (physical, developmental, or mental), if you let us know <u>in advance</u> , we will make preparations to support your medical needs, if any, during your stay. Please contact us (bkyomu@b.kobe-u.ac.jp) for the procedure.
Medical Support	Medical Center for Student Health offers emergency first aid treatment, medical check-up, and consultations regarding physical or mental health. Detailed information is available on the web page.
Campus support & Access	A tutor (buddy) will be assigned to each exchange student to help their life in Kobe. The exchange students will receive an email from their tutor before the semester. Access to our campus

Student Service

Campus Facilities	* Free Internet access * Free copy service (up to 500 copies per semester) * Library * Center for Global Engagement: Japanese language courses are available. * Cafeteria * Advising and Counselling Services for International Students
--------------------------	---

Last update: July 2026 (ver1)